

DENMARK TOWN BOARD MEETING MINUTES  
December 1, 2008

**SUPERVISORS PRESENT:** Steve Kramer, Jim Keller, Kathy Higgins, Joe Moore and Gary Dixon

**ALSO PRESENT:** Attorney Gilchrist, Engineer Winter and Planner Farrington

**CALL TO ORDER:** Meeting called to order @ 7:05 PM by Chair Higgins

**AGENDA APPROVAL:** Keller added records retention. **Motion Keller/2nd Moore to approve agenda as amended.**

All In Favor. Motion Carried. 5-0

**CONSENT AGENDA APPROVAL:** **Motion Keller/2nd Kramer to approve consent agenda which includes claims #9018-9054, PERA EFT 89406, payroll ending 12/01/2008 and financial reports.**

All In Favor. Motion Carried 5-0

**HEARING DECISION/ZONING ACTIONS:** NONE

**PUBLIC COMMENT:** NONE

**2009 Final Levy Certification:**

	ANNUAL BUDGET	GOV'T AIDS	OTHER REVENUE	From Savings	CERTIFIED LEVY
GENERAL	153,875		36,361	0	117,514
SALARIES	63,985	10,000	0	0	53,985
ROAD & BRIDGE	547,150		17,500	300,000	229,650
FIRE	124,838		400	0	124,438
DITCH & TRASH	18,300		0	0	18,300
PARK & REC	28,720		0	28,720	0
<b>2009 TOTALS</b>	<b>936,868</b>	<b>10,000</b>	<b>54,261</b>	<b>328,720</b>	<b>543,887</b>

**Motion Keller/2<sup>nd</sup> Kramer to approve final levy certification in the amount of \$543,887.** All In Favor.  
Motion Carried 5-0

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**2009 Development Review Schedule:**

APPLICATION SUBMISSION DEADLINE	NEWSPAPER PUBLICATION DEADLINE	PUBLICATION DATES	PLANNING COMMISSIO N MEETING (3rd Monday)	TOWN BOARD MEETING (1st Monday)
11/17/08	12/01/08	12/04/08 & 12/11/08	12/15/08	01/05/09
12/15/08	01/05/09	01/08/09 & 01/15/09	01/20/09	02/02/09
01/20/09	02/02/09	02/05/09 & 02/12/09	02/17/09	03/02/09
02/17/09	03/02/09	03/05/09 & 03/12/09	03/16/09	04/06/09
03/16/09	04/06/09	04/09/09 & 04/16/09	04/20/09	05/04/09
04/30/09	05/04/09	05/07/09 & 05/14/09	05/18/09	06/01/09
05/18/09	06/01/09	06/04/09 & 06/11/09	06/15/09	07/06/09
06/15/09	07/06/09	07/09/09 & 07/16/09	07/20/09	08/03/09
07/20/09	08/03/09	08/06/09 & 08/13/09	08/17/09	09/08/09
08/17/09	09/07/09	09/10/09 & 09/17/09	09/21/09	10/05/09
09/21/09	10/05/09	10/08/09 & 10/15/09	10/19/09	11/02/09
10/19/09	11/02/09	11/05/09 & 11/12/09	11/16/09	12/07/09
11/16/09	12/07/09	12/10/09 & 12/17/09	12/21/09	01/04/10
12/21/09	01/04/10	01/07/10 & 01/14/10	01/19/10	02/01/10
01/18/10	02/01/10	02/04/10 & 02/11/10	02/16/10	03/01/10

**Motion Moore/2<sup>nd</sup> Dixon to approve the 2009 Development Review Schedule as presented.**  
All In Favor. Motion Carried 5-0

**Homestead Estates Letter of Credit:** Letter of Credit expired 12/01/2008. Engineer has contacted Frank Femling regarding renewal and is waiting for response. Engineer reported that wear course will still need to be done-engineer estimate \$50-75,000. Board consensus to request letter of credit to be renewed in the amount of \$75,000.

**St. Croix Ridge:** Attorney in contact with Jeff Riegel regarding outstanding development items.

**Emergency Preparedness:** Moore attended Emergency Preparedness meeting. Group will present info to Town Board in the spring. Moore will keep Board informed.

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**Denmark Comp Plan Update:** Board received 12/01/08 letter from Washington County regarding the Town's reply to the County comments on the Township Comp Plan. Planner, Keller and Higgins will meet with the County Commissioners to request county staff to incorporate the 12/01/08 comments into the original 09/23/08 letter for a clearer submission to the Met Council.

**Motion Keller/2<sup>nd</sup> Dixon to approve Comp Plan submission to the Met Council with the changes regarding Washington County comments, adopting by reference the WMO plan and corrections to the Historic sites page.** All In Favor. Motion Carried 5-0

**Records Retention:** Attorney is gathering information to include in Town's Records Retention policy.

**WMO Update:** WMO Board is reviewing dissolution process. They will meet with South Washington County and Valley Branch watershed districts for information regarding their districts. The State Board of Water & Soil Resources (BWSR) would need to approve any new plan. LGU's Denmark, Afton and Cottage Grove would need to vote to dissolve LSCWMO. Keller and Higgins will keep Town Board informed.

**Rase-Suburban:** Neighbor complaint regarding parking lot light being a nuisance to his property. Dixon will speak with the business owners.

8:27 PM **Motion Dixon/2<sup>nd</sup> Moore to adjourn.** All In Favor. Motion Carried 5-0

Becky Herman  
Denmark Township Clerk/Treasurer