

DENMARK TOWN BOARD MEETING MINUTES
August 4, 2008

SUPERVISORS PRESENT: Steve Kramer, Jim Keller, Gary Dixon, Kathy Higgins, Joe Moore
ALSO PRESENT: Attorney Gilchrist and Engineer Geheren
CALL TO ORDER: Meeting called to order @ 7:04 PM by Chair Higgins

AGENDA APPROVAL: Dixon added TKDA. Keller added Rumpca. Higgins added Town Hall Acoustics, Washington County Land & Legacy and MN Dept of Health Report. Gilchrist added Data Practices and Records Retention. **Motion Kramer/2nd Moore to approve agenda as amended.** Motion Carried Unanimously.

CONSENT AGENDA APPROVAL: Higgins pulled the August claims. **Motion Moore/2nd Keller to approve balance of consent agenda which includes 07/07/2008 Board Meeting Minutes, claims #8927-8945, PERA EFT 79851, payroll ending 08/01/2008 and financial reports.** Motion Carried Unanimously.

HEARING DECISION/ZONING ACTIONS: NONE

PUBLIC COMMENT: NONE

Sheriff's Report: Sherriff submitted activity report to Board. Board requested more frequent sheriff patrolling near the intersection of 122nd and Morgan to address speeding complaints on Morgan & 122nd.

BUSINESS ITEMS:

Town Hall Mowing Proposals: Kramer submitted additional proposals for mowing the Town Hall Park. Holz declined the mowing contract due to insurance requirements. Kramer recommended accepting proposal from Precision Landscape at \$175.00 (possibly less) per mowing and \$295.00 per acre weed spraying. **Motion Moore/2nd Kramer to contract with Precision Landscaping to mow the Town Hall at a rate of not more than \$175.00 per mowing and spraying at \$295.00 per application per submitted quote, for the 2008 and 2009 mowing seasons.** Motion Carried Unanimously.

Discussion re: Addition to contract will be that in addition to mowing every two weeks, the supervisor in charge of town hall maintenance may authorize additional mowing if indicated by weather conditions. Attorney will revise contract and chair to sign.

Town Hall Acoustics: Board received sample of panels that were recommended for Town Hall walls and ceiling to help with acoustics. Keller requested more information on effectiveness of panels. Kramer will contact Dascom Company for information on installation costs, testing the reverberation of the Town Hall and a possible meeting with a representative of the company. Board consensus that any cost for testing and a consultation meeting not to exceed \$300. Item moved to September Agenda.

Town Hall Crawl Space Plastic: Kramer reported that contractor who will cover the crawl space in plastic is recommending not covering the walls higher than the 6-8 inches he

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originally suggested, due to possible mold growth if area is totally sealed off. **Motion Moore/2nd Kramer to approve original proposal from Thermal-Sense Insulation to cover the floor and 6-8 inches up the walls with poly, not to exceed a cost of \$1900.00.**
Motion Carried Unanimously.

2008 Street Projects: Bids received for Neal Avenue shape & pave (project A 110th to 100th)

Contractor	complete by 10/15/2008	spring start/complete by 06/30/2009
Tower Asphalt	\$224,950.00	\$234,950.00
McNamara Contr.	243,965.00	278,705.00
Northwest Asphalt	249,950.50	270,006.50
Valley Paving	250,082.00	274,770.00
Hardrives, Inc	255,674.50	281,344.00

Audience road improvement comments: John Kummer raised question as to why Township would be spending additional monies in current economic times and also suggested that Paris Ave. reclaim & overlay be the only project this year, with no paving on Neal. Roads contractor Gordy Herman stated that Paris would last another 3-5 years with no work being done on it. He also added that Neal from 100th -110th currently takes more maintenance: no information available as to how much more maintenance or what type. Utsch's and Baxter's, residents on 80th -90th stretch of Neal, stated that they have been waiting 20-30 yrs to have it paved. Historically road counts have determined which sections of road would be paved. Kummer added that road counts done in 2002, 2004, and 2008 indicate that the 80th to 90th stretch of Neal has the most traffic. Baxter, Utsch and Kummer questioned why the practice of using road counts is being changed now. Moore questioned the reliability of road count accuracy.

Motion Dixon/2nd Moore to award bid to Tower Asphalt in the amount of \$224,950.00 for the Neal Avenue shape and pave project A-110th to 100th Street. Voting for: Dixon, Moore, Keller and Kramer. Voting against: Higgins. Motion Carried.

Bids were also received for Paris Avenue reclaim and overlay

Contractor	complete by 10/15/2008	spring start/complete by 06/30/2009
Tower Asphalt	\$52,880.00	\$62,880.00
McNamara Contr.	67,979.00	77,341.50
Northwest Asphalt	61,203.50	65,895.50
Valley Paving	63,750.50	71,590.00
Hardrives, Inc	65,015.00	70,851.50

Board consensus not to proceed with Paris Avenue reclaim and overlay in 2008.

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Emergency Preparedness: Keller currently represents Denmark on the Emergency Preparedness Advisory committee and is inquiring if another Board member would like to replace him. Moore will represent Denmark on the advisory committee, and add Emergency Preparedness to his portfolio.

Election Judge Approval: Clerk submitted the following list of potential judges for the 2008 Primary and General Elections for Board approval. Jeannine Wagner, Marilyn Suchy, Jean Boyd, Alberta Brown, Linda Stancer, Lyla Davies, Tammy Johnson, Nancy Keene, Bob Woodford, Bill Krueger, Karen Herman and Wanda Klem. **Motion Moore/2nd Kramer to approve potential election judges, as submitted by clerk, for the 2008 Primary and General Elections. Motion Carried Unanimously.**

Election Judge Compensation: Board reviewed election judge compensations. Current election judge pay is \$8.50 per hour. Current election judge mileage reimbursement is the current IRS mileage standard rate. Current food expense per election is \$100.00. **Motion Moore/2nd Kramer to approve the following judge's compensations: election judge pay @ \$10.00 per hour, mileage reimbursement to stay current with the IRS standard mileage rate and food expenditure of up to \$200.00 per election. Motion Carried Unanimously.**

Land & Water Legacy Meeting: There will be a status report at the Washington County Board meeting on 08/05/08. Higgins to attend to learn current status of Denmark properties involved in the Land & Legacy Program.

Rumpca: Engineer submitted a CUP checklist (07/30/08) with status of each item. Proposed location of crusher is still in question. Engineer/Attorney to review and advise.

MN Dept of Health Report: The Dept of Health has completed an on-site inspection the Town Hall's septic and public water supply water and is requiring the Township to replace missing and broken inspection pipe caps and to either replace the water faucet in the well house with an anti-siphon faucet or a tap without threads. Kramer will handle.

Data Practices Review: Data Practices Policies are required to be updated on an annual basis by August 1 each year. Attorney has reviewed the Denmark Data Practices Policy and advises that it needs no change. **Motion Moore/2nd Keller to make no changes to the Denmark Data Practices Policy based on legal staff review and recommendation. Motion Carried Unanimously.**

Records Retention Policy: Attorney recommends a records retention policy be in place for the Township. Clerk will research and bring to Board for review/approval.

Fire Services: Fire Chief Mike Schutt will be at the September board meeting to speak on fire and emergency issues.

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WMO: Met Council has approved the LSCWMO plan amendment and the Denmark Township surface water management plan. Discussion re whether LSCWMO review of current township zoning application is indicated. Keller/Geheren to discuss further.

TKDA: The mile between Neal and Manning on 80th has been sealcoated by Allied. Last year's sealcoat project was to include this mile and Pearson Brothers Company was paid for the work, even though the sealcoating was not done. Dixon and Higgins met with TKDA representatives. TKDA will reimburse the township the cost to sealcoat this segment in 2008 (to include reimbursement for engineering costs and crack seal price differential between 2007 & 2008). Denmark will work with TKDA to recover from Pearson Brothers Company the funds associated with this mile which was not done in 2007, but paid for as part of the 2007 sealcoating project. Due to time constraints/workload, Engineering staff changes are proposed and may include working with a junior engineer with Geheren overseeing the work or using another senior engineer. Geheren will present options to the Board in September.

St. Croix Ridge: Engineer and Attorney are working on outstanding issues with the development.

122nd/Morgan striping: Road has been marked and Dixon will contact the County to check on striping status.

Pulled Claims: Motion Moore/2nd Keller to approve all claims except the ditch mowing claim. Motion Carried Unanimously. Per Township ditch mowing policy, ditches are to be mowed twice a year, spring and fall. Ditches were mowed in June, and again in July. Dixon spoke with the contractor who told him there were some weeds in the ditches. There was an apparent misunderstanding between contractor and supervisor, as Dixon did not authorize mowing.

Motion Keller/2nd Moore to pay ditch mowing claim, subject to no further mowing by the contractor without direction from Supervisor Dixon, based on his inspection of the ditches. Voting For: Moore, Keller, Dixon, Kramer. Voting Against: Higgins.

Rase Automotive: Legal has sent a 30 day notice to Rase to comply with CUP requirements. Board requested documentation from Attorney and Building Inspector of any action following the notice. Attorney will update Board as needed.

9:52 PM Motion Kramer/2nd Moore to adjourn. Motion Carried Unanimously.

Becky Herman
Denmark Township Clerk/Treasurer