

DENMARK TOWN BOARD MEETING MINUTES
July 2, 2012

SUPERVISORS PRESENT: Kathy Higgins, Steve Kramer, Jim Keller, Joe Moore, John Kummer

ABSENT: None

STAFF PRESENT: Attorney Troy Gilchrist, Engineer Ryan Stempski

CALL TO ORDER: Meeting called to order @ 7:02 PM by Chair Higgins

AGENDA APPROVAL: Higgins added Nitrate Testing and St. Croix Ridge Request. Kummer added Gravel Availability Discussion. Keller added Warrior Dash.

Motion Moore/2nd Keller approval of agenda as amended. All In Favor. Motion Carried 5-0.

CONSENT AGENDA APPROVAL: Motion Moore/2nd Kramer approval of consent agenda items which include Minutes 06/04/2012 Board Meeting, Claims #9877-9897, EFT payments- PERA 215467, MN Revenue Tax 07-2012, Federal Tax 80308110, payroll ending 07/01/2012 and financial reports. All In Favor. Motion Carried 5-0.

PUBLIC COMMENT:

Roads Discussion- Residents from Neal Avenue. Questioned reasoning for additional gravel placed only on certain sections of Neal. Also, why Dustcoating was not placed earlier in the spring.

Gravel was placed in selected sections of Neal, to shape crowns for the water to shed off the road. Dustcoating was not placed earlier in the spring, due to the unavailability of gravel.

Resident suggested that if new gravel is placed, it would be beneficial to water the new gravel for immediate dust control.

Gravel Availability:

Future gravel quotes will include assurance that material in the amount needed will be available as soon as the road restrictions go off. Also, re: dust control quotes-requiring delivery/service within 2 weeks of Township request for service, to obligate the vendor to accommodate in a timely fashion.

BUSINESS ITEMS:

Street Maintenance/Improvement Policy:

Engineer has updated the roads inventory which includes maintenance/improvement history, current condition and recommended schedule /estimated maintenance cost. The spreadsheet serves as a guide to identify which roads may require sealcoat/crack seal, or reclaim/overlay. The inventory can be useful in setting the annual roads budget.

Attorney- An Improvement policy, which the roads inventory would be a component of, is a benefit, as it displays that the Board is not being arbitrary regarding how/when/which roads receive maintenance/improvements.

Kummer-Policy would reflect the roads inventory history of roads, professional opinion of engineers who maintain them, the process for maintenance/improvements and cost considerations which is necessary for budgeting road projects. Board still has flexibility to make improvement decisions on an annual basis, based on current condition and annual road tour.

Re: possibility of sending out a "to pave or not to pave survey". A survey was done during the 2030 Comp Plan process in 2008. Board consensus to review 2008 survey. Attorney will provide sample policy for Board review. Kramer suggested that the roads inventory sheets could reflect phases rather than specific years. Policy could include a qualifying statement identifying roads inventory spreadsheet as a "guide", rather than a set in stone plan for implementing road maintenance/improvements.

MNDOT Proposed Turnback of Old Highway 10:

Adam Josephson contacted Engineer Stempski regarding the possibility of turning back old Hwy 10 to Denmark. The State has indicated that their intent is for minimal maintenance of the road in the future. If Denmark took the road back, the State has indicated that they may be able to get funds to redo the road (mill/overlay). Road is approximately 1 mile. Board consensus not to take the road as it would add an additional burden on Township finances.

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Nitrate Testing: Washington Conservation District is requesting a meeting with the Town Board to discuss the results of the nitrate testing which was done in June. Board members appreciative of Conservation District efforts to provide this service to Township residents. Higgins will arrange.

Warrior Dash: Warrior Dash Event at Afton Alps was 06/30-07/01/12. Event went smoothly other than some non regulated off site parking.

St. Croix Ridge Request: St Croix Ridge resident at 11183 Paris Ave. has requested to remove material from the pond for use in building his home. Engineer recommends no excavation in any of the drainage ponds. Resident has also requested a wider driveway than is allowed by policy. Board consensus to get more information about reason for wider driveway request and have the property checked before consent is given to approve a wider driveway. **Motion Kummer/2nd Kramer to delegate authority to Higgins to grant approval of a driveway at 11183 Paris Ave. S., not to exceed 30 ft in width, after review of the property site and determination of reasonableness of the request. All In Favor. Motion Carried 5-0.**

Election Judge Approval-Primary 08/14/12 and General 11/06/12 Elections: Clerk submitted list of Election Judges for approval for the 08/14 Primary and 11/06 General Elections. Jeannine Wagner, Marilyn Suchy, Jean Boyd, Alberta Brown, Linda Stancer, Tammy Johnson, Bob Woodford, Nancy Keene, Wanda Klem, Sue Kubiak. **Motion Kramer/2nd Moore to approve slate of election Judges as submitted. All In Favor. Motion Carried 5-0.**

2011 Financial Report: 2011 Financial Audit was performed by Oberloh & Associates. No concerns have been addressed by the auditor. **Motion Moore/2nd Keller to acknowledge receipt of 2011 Financial Audit. All In Favor. Motion Carried 5-0.**

Legal Updates:

Code Enforcement- property on 120th St: MPCA will be picking up the tires on the property. Building Inspector will continue inspecting the property regarding code enforcement issues.

Afton Alps Amended PUD: Currently working on the amended PUD application.

Special Events Ordinance: Attorney corrected minor typo (statute #) in the Special Events Ordinance 2012-01.

Universal Services: Universal Services requested and has been refunded escrow balance from their compliance agreement/temporary certificate of occupancy.

Subpoena State of MN v. 3M: Town received subpoena related to PFC's. Attorney will respond to the request.

9:13 PM **Motion Moore/2nd Keller to adjourn. All In Favor. Motion Carried 5-0.**

Becky Herman
Denmark Township Clerk/Treasurer