AMENDMENT TO THE AGREEMENT
BETWEEN DENMARK TOWNSHIP AND CONSULTANT
FOR PROFESSIONAL SERVICES

This AMENDMENT is made effective as of the ____ day of _____, 2025, ("Effective Date") by and between the DENMARK TOWNSHIP, MINNESOTA, a Minnesota public corporation (hereinafter referred to as the "TOWN"), and Bolton and Menk, Inc, a corporation (hereinafter referred to as "CONSULTANT").

The TOWN and CONSULTANT hereby agree to amend the Professional Services Agreement dated October 5, 2020 to replace Article 1.1 Scope of Professional Services within Article 1.1 as follows:

ARTICLE 1: SERVICES OF THE CONSULTANT

1.1 Scope of Services: The TOWN agrees to and hereby retains and appoints CONSULTANT as the designated "Town Engineer", and CONSULTANT agrees to perform professional engineering services ("Professional Engineering Services") in connection with the responsibilities of the Town Engineer, as outlined below and as directed by the TOWN.

A. General Engineering Services: General engineering services are the service needs that arise on a day-to-day basis.

1. Attending TOWN meetings including Town Board Meetings and Commissions as requested.
2. Acting as the TOWN'S liaison and technical representative with other communities, Washington County, watershed districts, state and federal agencies as directed by the Town Board.
3. Assisting with annual budget planning for street improvements and maintenance.
4. Assisting the TOWN with matters relating to the performance, operations and maintenance of stormwater management systems.
5. Providing engineering assistance if needed to the Town clerk-treasurer, building official, attorney or planner.
6. Responding to constituent requests when requested by the TOWN.

B. Private Development Engineering Services: Private development engineering services are professional services associated with guiding and overseeing the planning, design and construction of public infrastructure systems through private development projects. These services are typically reimbursed through development escrows.

1. Meeting with developers about proposed development projects to relay the processes and procedures for the construction of new public infrastructure.

2. Reviewing development applications and plans for conformance with the TOWN's requirements.
3. Providing construction oversight for conformance with TOWN approved plans and development agreement terms when applicable.
4. Obtaining record plans and updating mapping with newly installed infrastructure.

C. Project-specific Engineering Services: Project-specific engineering services are professional services associated with guiding and overseeing the planning, design and construction of public infrastructure systems through TOWN-initiated projects and are typically associated with a dedicated funding source. When requested by the TOWN, services for specific projects will be detailed and documented in a "Task Order" executed in accordance with the procedure outlined in Article 1.2.

1. Project management and programming, topographic surveys, preliminary engineering and feasibility reports, preparing cost estimates, preparation of construction drawings and specifications; construction administration, staking and construction observations, project communications and correspondence, council communications, and public communications and engagement.
2. Oversight and management of annual maintenance projects.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT as of the date first above written.

BOLTON AND MENK, INC.

By _____

Its_____

TOWN OF DENMARK, MINNESOTA

By _____
Chair

Attest: _____
Town Clerk-Treasurer