December 17, 2024

Mr. John Strohfus, Board Chair
Denmark Township
14008 90th Street S
Hastings, MN 55033

Re: Review of Denmark Township Aggregate Quarry EAW

Dear John:

Denmark Township has requested WSB assist with Cemstone's Denmark Township Aggregate Quarry Environmental Assessment Worksheet (EAW) review process. The project includes proposed aggregate quarry on approximately 179 acres. It is our understanding that the developer's consultant has prepared the EAW and the Township is requesting assistance with distribution the document, as well as review of agency comments and determination of the Environmental Impact Statement need as the Township is the Responsible Government Unit (RGU) for the EAW process.

Our scope and fee for this work are outlined below.

- Prepare EAW agenda item to be presented to the Township Board to request distribution approval. This scope does not include attendance at either meeting. The scope can be amended to attend these meetings, if requested.

- Assist in distribution notice to a local paper regarding the EAW comment period. It is assumed that the developer's consultant will submit the EAW to the EQB and review agencies, and WSB will provide supporting information.

- Review and comment on the responses to agency/public comments prepared by the developer. This assumes one round of review and a virtual meeting to review comments, if needed. This scope also assumes that comments will not be significant. If significant comments are received that require additional review, a scope amendment may be necessary.

- Prepare the Township Board agenda item and supporting documents related to a Declaration of Need for an Environmental Impact Statement and Findings of Fact and Conclusions. This scope does not include attendance at the Board meeting. If attendance is requested, a scope amendment can be provided.

The estimate to complete this work is up to $4,850 to be performed on an hourly basis, as summarized below:

Task	**Hours**	**Fee**
EAW Distribution	7	$1,350
Comment Review and Council Documents	18	$3,500
Total	*25*	*$4,850*

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This letter represents our entire understanding of the project scope. If the scope and fee appear to be appropriate, please sign on the space provided and return one copy to our office and we will coordinate the contract documents.

Sincerely,



Alison Harwood
Director of Natural Resources

ACCEPTANCE:

Denmark Township hereby accepts the WSB proposal of $4,850 for services outlined in this letter.

Denmark Township

By: _____

Name: _____

Date: _____