

DENMARK TOWN BOARD MEETING MINUTES
March 4, 2019

SUPERVISORS PRESENT: Kathy Higgins, Ron Simon, Shawn Racine, Karen Herman (7:07PM)

ABSENT: John Strohfus

STAFF PRESENT: Planner Eric Maass (WSB)

CALL TO ORDER: Meeting called to order @ 7:05 PM by Chair Higgins

AGENDA APPROVAL: **Motion R Simon/2nd S Racine approval of Agenda as drafted.** Voting Yes- R Simon, S Racine, Higgins. Voting No- None. Abstaining- None. Motion Carried 3-0-0.

CONSENT AGENDA APPROVAL:

Motion S Racine/2nd R Simon approval of Consent Agenda items which include Minutes 02/04/2019 Board Meeting & 02/27/2019 Supervisor Portfolio Workshop, Claims #11296-11307, EFT payments- PERA 500406, MN Tax 1012028352, Federal Tax 40903698, payroll ending 03/01/2019, Financial Reports.

Voting Yes- S Racine, R Simon, K Higgins. Voting No- None. Abstaining- None. Motion Carried 3-0-0.

HEARING DECISIONS/ZONING ACTIONS: None

PUBLIC COMMENT: Resident noted that the trucking business that was previously denied a permit to operate at the Cordes 120th St location has consistently been operating. Resident has documented daily activities of the trucks parking, leaving and entering the property. Chair noted that the information would be provided to the Town Attorney.

BUSINESS ITEMS:

South Washington Watershed District (SWWD): Matt Moore (SWWD Administrator) updated Board on SWWD activities.

Trout Brook project is continuing. District is working with Vail on a MOU for access onto the property. Project will relocate the historic channel around the south side of the parking lot, to locate it up against the bottom of the ski hill. A lot of groundwater comes out of the side of the hill. The relocation may help with the parking lot water issues and will capture the cold water to help with Trout Brook future habitat. Vail will also be redesigning their parking lot to remove some of the barriers in the stream to facilitate relocation of the channel. Great River Greening secured the state funds for the project and the SWWD will match with district fees. Project will reconnect the 2 pieces of the stream between Vail and Afton State Park. Vail will give SWWD an easement over the area for access.

PTM App- Prioritized Target Application to target a project in measurable outcomes. Identifies areas for projects in the Lower Saint Croix for improvement of water quality such as grass waterways and ravine stabilization. Current local projects 117th/St Croix Tr (grass waterway and cover cropping), 122nd/St Croix Tr (filtering), and 87th (ravine stabilization).

SWWD will be participating in "1 Watershed 1 Plan" effort. Entire St Croix Watershed consisting of approx. 15 local governments, soil & conservation districts, watershed organizations, and counties. Plan would include development of a workplan to submit to State, for possible funding for local projects.

SWWD recently approved Denmark's Surface Water Management Plan.

2040 Comprehensive Plan-Resolution for Submission to Metropolitan Council:

Planner provided draft resolution for submission of Comp Plan to Met Council. Plan went out for review to adjacent/affected jurisdictions on 09/07/19 and remains open until 03/07/19 for review and comments. Summary of comments received was provided to the Board. Plan will be submitted to the Council for a review for completeness/comment. DNR will also review and provide a comment letter on the MRCCA portion of the plan. Any comments/changes would come before the Board.

Motion K Herman/2nd S Racine to adopt Resolution 2019-01 Authorizing Submittal Of The 2040 Comprehensive Plan To The Metropolitan Council. Voting Yes- K Herman, S Racine, R Simon, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

Resignation Resolution: K Herman sent letter of resignation, effective 03/13/2019, for her Supervisor seat #1 on the Board. Board expressed appreciation for Karen's service to the Township. **Motion R Simon/2nd S Racine**

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to adopt Resolution 2019-02 Accepting A Resignation And Declaring A Vacancy In The Office. Voting Yes- R Simon, S Racine, K Herman, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

Discussion re: appointment to fill the vacancy. Vacancy will be addressed at the April Board Meeting.

Legal Updates: None

8:07 PM **Motion K Herman/2nd S Racine to adjourn March Board Meeting. Voting Yes- K Herman, S Racine, R Simon, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.**

Becky Herman

Denmark Township Clerk/Treasurer

Denmark Township Chair

Addendums Resolution 2019-01 Comp Plan Submittal
Resolution 2019-02 Resignation & Vacancy

Resolution No. 2019-01
RESOLUTION AUTHORIZING SUBMITTAL OF THE
2040 COMPREHENSIVE PLAN TO THE METROPOLITAN COUNCIL

WHEREAS, Minnesota Statutes, section 473.864 requires each local governmental unit to review and, if necessary, amend its entire comprehensive plan and its fiscal devices and official controls at least once every ten years to ensure its comprehensive plan conforms to metropolitan system plans and ensure its fiscal devices and official controls do not conflict with the comprehensive plan or permit activities that conflict with metropolitan system plans; and

WHEREAS, Minnesota Statutes, sections 473.858 and 473.864 require local governmental units to complete their “decennial” reviews by December 31, 2018; and

WHEREAS, the Metropolitan Council granted Denmark Township (“Town”) an extension to complete the decennial update by March 31, 2019; and

WHEREAS, the Town Board, Planning Commission, and the Town staff have prepared a proposed comprehensive plan (“Comprehensive Plan”) intended to meet the requirements of the Metropolitan Land Planning Act and Metropolitan Council guidelines and procedures; and

WHEREAS, pursuant to Minnesota Statutes, section 473.858, the proposed Comprehensive Plan was submitted to adjacent governmental units and affected special districts and school districts for review and comment on September 7, 2018, and those jurisdictions have provided comment; and

WHEREAS, the Planning Commission has considered the proposed Comprehensive Plan and all public comments, and thereafter submitted its recommendations to the Town Board; and

WHEREAS, the Planning Commission conducted a public hearing on August 20, 2018 relative to the submission of the Comprehensive Plan for adjacent community and affected jurisdiction review and submission of the Comprehensive Plan update to the Metropolitan Council; and

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WHEREAS, the Town Board has reviewed the proposed Comprehensive Plan and those recommendations, public comments, and comments from adjacent jurisdictions and affected districts; and

WHEREAS, Minnesota Statutes, section 473.858 requires a local governmental unit to submit its proposed comprehensive plan to the Metropolitan Council following recommendation by its planning commission and after consideration, but before final approval by the governing body of the local governmental unit; and

WHEREAS, based on its review of the proposed Comprehensive Plan and Planning Commission and staff recommendations, the Town Board is ready to submit its proposed Comprehensive Plan to the Metropolitan Council for review pursuant to Minnesota Statutes, section 473.864.

NOW, THEREFORE, BE IT RESOLVED, by the Town Board of Denmark Township that the Town's Consultant Planner, WSB, is authorized and directed to distribute said Comprehensive Plan to the Metropolitan Council by March 31, 2019 pursuant to Minnesota Statutes, section 473.864.

Adopted this 4th day of March, 2019. BY THE TOWN BOARD

Resolution No. 2019-02
A RESOLUTION ACCEPTING A RESIGNATION
AND DECLARING A VACANCY IN THE OFFICE

WHEREAS, Karen Herman submitted an email to the Town Board resigning her position as Town Supervisor effective March 13, 2019; and

WHEREAS, Minnesota Statutes, section 351.02 indicates that an office becomes vacant before the expiration of the term upon the incumbent's resignation.

NOW, THEREFORE, BE IT RESOLVED, the Town Board hereby accepts the resignation from Supervisor Karen Herman, declares a vacancy in the office of Town Supervisor effective March 13, 2019, and the Town shall proceed as provided in law to appoint someone to fill the vacancy and to serve until the next election at which time the position will be placed on the ballot.

BE IT FINALLY RESOLVED, that the Town Board sincerely thanks Karen Herman for her many years of dedicated service to the Town and its residents.

Adopted this 4th day of March, 2019. BY THE TOWN BOARD