

DENMARK TOWN BOARD MEETING MINUTES
April 6, 2009

SUPERVISORS PRESENT: Steve Kramer, Jim Keller, Kathy Higgins and Gary Dixon (7:10 PM)

SUPERVISORS ABSENT: Joe Moore

ALSO PRESENT: Attorney Gilchrist, Planner Farrington and Engineer Geheren

CALL TO ORDER: Meeting called to order @ 7:02 PM by Chair Higgins

AGENDA APPROVAL: Keller added Mississippi River Critical Corridor Area update. Higgins added 4-H report/ditch cleaning and community service request. **Motion Kramer/2nd Keller to approve agenda as amended.** All In Favor. Motion Carried 3-0

CONSENT AGENDA APPROVAL: **Motion Keller/2nd Kramer to approve consent agenda which includes 03/02/2009 Board Meeting Minutes, 03/11/09 special LSCWMO meeting minutes, PERA EFT 100751, payroll ending 04/01/2009 and financial reports.** All In Favor. Motion Carried 3-0

Sheriff submitted citation report.

7:10 PM Dixon Present

PUBLIC COMMENT:

Charlie Grote-Requested Town action on dogs running at large on his and neighboring properties. Grote has talked with dog owner in the past regarding the dogs running. Dixon will speak to the owner and have a letter sent to notice the owner.

Jim Carter-Homeowner off Quadrant Avenue requesting options/procedure for paving 400 yards of Quadrant. Attorney stated that options could include special assessments and special subordinate service districts. Either option might require that petitions be signed by 50% of the landowners affected. Carter will talk with other homeowners in the area.

ELECTION OF CHAIR/VICE-CHAIR: Kramer nominated Keller. Keller/2nd Dixon to nominate Higgins as Chair. **Motion Keller/2nd Dixon to elect Higgins Chair.** Yeas-Keller, Kramer and Dixon. Abstain-Higgins. **Motion Keller/2nd Kramer to elect Dixon Vice-Chair.** All In Favor. Motion Carried 4-0.

ORGANIZATIONAL ITEMS: **Motion Keller/2nd Kramer to approve the following items:**

- **Designation of Hastings Star Gazette as official Town newspaper of record, and to also place matters of importance in the St Paul Pioneer Press, on a case by case basis as directed by the Board.**
- **Designation of the Town Hall outside south bulletin board as the official Town posting place.**
- **Designation of Wells Fargo Bank-Hastings as the official Town bank.**
- **Gopher bounty to remain at \$2.50 per gopher.**
- **Supervisor's salary to remain at \$70 per meeting and \$300 per month for Chair.**
- **2010 Annual Meeting set for March 9, 2010 @ 7:00 PM @ the Town Hall, per elector resolution.** All In Favor. Motion Carried 4-0.

DENMARK TOWN BOARD MEETING MINUTES
April 6, 2009

Playground In The Summer (PITS): Board reviewed PITS contract for 2009. Community Ed submitted 2 proposals and is requesting Board response by April 10, 2009 so they can arrange staff, bussing and noticing. Proposal #1- a 2 day/week program at a cost of \$1400. Proposal #2- a 2 day/week program and an extended bus service for Friday field trips at a cost of \$1800. **Motion Dixon/2nd Kramer to approve Denmark's participation with PITS proposal #1- a 2 day/week program at a cost of \$1400. Chair to sign contract. All In Favor. Motion Carried 4-0.**

PITS will be at the Denmark Town Hall Park on Mondays and Fridays from 9:30 AM- 3:30 PM, June 8th through August 7th, 2009.

Planning Commission Appointments: Town has received an application from Bob Barr for a seat on the Planning Commission. **Motion Kramer/2nd Dixon to appoint Bob Barr to the Planning Commission for a term ending March 2012. All In Favor. Motion carried 4-0.**

Denmark Comp Plan: Planner submitted 04/01/09 memo regarding Denmark Comp Plan. Met Council has authorized the Town to put the plan into effect. Planner requests that the Town Board adopt the 2030 Comp Plan. Planner reviewed changes in the Plan based on the Met Council review. Changes include: revising the existing land use table to correspond with existing land use map; 2030 land use map revised to include boundaries of Rowe land identified by County for future Parks acquisition; language added to describe the Memorandum Of Understanding that the Town has with the County; transportation analysis zone table added; addition of Human Services Inc. transportation hours provided; and adoption of LSCWMO plan as amended, by reference.

Higgins questions- Conserved Lands map, Some parcels identified on the map as Ag preserves are no longer in Ag preserves-planner notes that zoning map will need to be updated. Zoning map update will include changes for accuracy; conserved lands map wouldn't require changes now. Functional Classification System map-Norwich is not a Township road. Section of Nyberg from 110th to 109th and all of 109th are Township roads. Open Space design page 58 (restate the correct chapter).

Zoning map must be updated within 9 months from date of adoption.

Motion Keller/2nd Dixon to adopt the Denmark Township 2030 Comprehensive Plan. All In Favor. Motion Carried 4-0.

Implementation actions required by Statute:

- Zoning Map changes regarding expansion of the Commercial/Industrial area, the change to Rural Residential at 120th Street and an updated Ag Preserves enrollment.
- Mississippi river Critical Area Ordinance is needed to implement the Critical Area Plan. The implementation chapter identifies that the stormwater management ordinance should be reviewed for consistency with the plan.

Implementation items identified during the planning process by the Town:

- Complete park planning for O'Connor Nature Preserve and Town Hall.
- Review/revise development standards for commercial signage.
- Develop evaluation criteria for Land and Water Legacy applications, in making recommendations to the County.

DENMARK TOWN BOARD MEETING MINUTES
April 6, 2009

Board decision to review signage questions as ordinances are reviewed in the future. County has extensive signage requirements in ordinance.

Board decision to not pursue developing criteria for Land & Water Legacy program.

Planner to develop proposal for Parks Study for submission to Board.

Board directed Planner to send report to Met Council, to request remainder of Comp Plan Grant, \$7500.

Roads Maintenance Contract: Board reviewed revised roads maintenance contract submitted by the Attorney. Sect.1.5- Gravel pick up may not always be the responsibility of the contractor, Sect.1.1- Add snow maintenance for Town Hall deck, steps and handicap ramp, Sect.7- Insurance Liability amount to coincide with the State Tort Cap. Attorney will submit a revised draft to the Clerk, which reflects changes made by the Board.

Attorney recommended reviewing/revising the snow plowing policy.

Road Tour/Roads: Road tour re-scheduled Wednesday, April 15, 2009 at 5:00 PM.

Dustcoating rates: Farrelgas-.72 gallon and Dustcoating, Inc.-.72 gallon. Dixon satisfied with Dustcoating Inc. work and recommends keeping. **Motion Dixon/2nd Kramer to approve Duscoating, Inc at \$.72 per gallon magnesium chloride furnished and applied to gravel roads. All In Favor. Motion Carried 4-0.**

Received 2 quotes for gravel and 1 quote for hauling. Dixon will secure another hauling rate. Higgins requested all quotes received to be copied for Board packets.

Engineer would like to see physical viewing of road pavement during the road tour. Recommended Board make a decision in May on 2009 road projects. Suggested a workshop for roads planning and also to develop a priority list for road projects and move towards longer range plans.

4-H Report/Ditch Cleaning: Washington County 4-H will receive funding from the County through September 2009. County has encouraged the clubs to work with the MN extension office to pursue options and engage in self funding. Upon receipt of the 4-H club's Certificate of Insurance, clubs will clean the Township ditches.

Community Service Request: Discussion regarding requests from private parties to do community service for the Township. Attorney recommended not dealing with private parties due to liability issues.

WMO Update: Keller reported that the LSCWMO is proceeding with dissolution. County is recommending approval of petitions to enlarge Valley Branch and South Washington Watershed districts. Public Hearing regarding petitions for dissolution submitted to BWSR (Board of Water and Soil Resources) scheduled for 04/22/09.

Supervisor Portfolio Workshop: Board Portfolio workshop scheduled for Tuesday, April 21, 2009 @ 6:30 PM, following the Local Board Of Appeal & Equalization.

DENMARK TOWN BOARD MEETING MINUTES
April 6, 2009

LEGAL UPDATES

Mississippi River Critical Corridor Area: Current legislative discussions indicate that the majority is opposed to proposed language. Attorney will keep Board updated.

Murphy Minor Subdivision: Attorney has drafted Development Agreement and will forward to Murphy's.

Homestead Estates: Board directed Attorney to send letter of notice to Homestead Estates Attorney for the correction of outstanding issues such as wear course, designation of 2 lots as not buildable/or a variance would be needed for regarding the length of the cul-de-sac, expiration of letter of credit, escrow funds minimum balance requirement and payment of open space inspection fees.

Marshall Lot Line Adjustment: Attorney continues to work with Scott Marshall regarding lot line adjustment.

St Croix Ridge: Attorney has not heard from Jeff Riegel or St Croix Ridge residents.

Rase/Suburban/Snaza: Litigation ongoing. Board consensus to continue code enforcement inspections.

10:34 PM Motion Keller/2nd Kramer to adjourn. All In Favor. Motion Carried 4-0

Becky Herman
Denmark Township Clerk/Treasurer