

DENMARK TOWN BOARD MEETING MINUTES
April 2, 2007

SUPERVISORS PRESENT: Joe Moore, Gary Dixon, Kathy Higgins, Steve Kramer, Jim Keller
ALSO PRESENT: Attorney Gilchrist, Engineer Geheren and Planner Thompson

CALL TO ORDER: Meeting called to order @ 7:04 PM by Vice Chair Higgins
Higgins re-ordered agenda to begin meeting with election of Chair/Vice-Chair.

ELECTION OF CHAIR: Keller/2nd Dixon to nominate Higgins as Chair. No other nominations.
Motion Keller/2nd Dixon to elect Higgins as Chair. Ayes-Keller, Dixon, Moore and Kramer.
Nayes-None. Abstain-Higgins.

ELECTION OF VICE-CHAIR: Moore/2nd Kramer to nominate Keller Vice-Chair. Keller/2nd
Dixon to nominate Moore Vice-Chair. **Motion Moore/2nd Kramer to elect Keller as Vice-Chair.**
Ayes-Higgins, Dixon, Moore and Kramer. Nayes-None. Abstain-Keller.

CONSENT AGENDA APPROVAL: Keller pulled TKDA Claim #8574.
Motion Keller/2nd Higgins to approve consent agenda which consists of 03/05/07 Board
Meeting Minutes, 03/13/07 Board of Canvass Minutes, Claim #'s 8553-8583, except TKDA
Claim # 8574. All in Favor. Motion Carried.

Sheriff Deputy submitted Township activity report. Resident spoke on concerns of recent burglaries in Denmark Township. Sheriff Deputy reported that aggressive steps were being taken in the Township by the Sheriff's Department in response to the burglaries and asked that all residents be aware of any suspicious activity.

HEARING DECISION/ZONING ACTIONS: NONE

PUBLIC COMMENT: Resident reported that there are 2 dogs running at large in the Township.
Dixon will check out.

BUSINESS ITEMS:

Designate Official Newspaper of Record- Current Newspaper is Hastings Star Gazette. **Motion Moore/2nd Dixon to keep Hastings Star Gazette as Official Newspaper of Record. All in Favor. Motion Carried.**

Designate Official Posting Place- Current Official Posting place is the Town Hall bulletin board on the South end of the building. **Motion Keller/2nd Moore to keep Town Hall bulletin board on the South end of the building as the Official Posting Place. All in Favor. Motion Carried.**

Designate Official Bank- Current Township Bank is Wells Fargo, Hastings MN.
Motion Moore/2nd Keller to keep Wells Fargo, Hastings MN as Official Township Bank. All in Favor. Motion Carried.

Reconfirm Adoption of Meeting Schedules- Meeting schedules were submitted to the Board and approved on 01/02/2007. **Motion Keller/2nd Moore to confirm 01/02/2007 adoption of meeting schedules. All in Favor. Motion Carried.**

DENMARK TOWN BOARD MEETING MINUTES
April 2, 2007

**Township Financial Reporting Form (clerk submitted to State Auditor on 01/17/2007)-
Motion Moore/2nd Keller to confirm Township Financial Reporting Form Submittal.**
All in Favor. Motion Carried.

Gopher Bounty- Gopher Bounty currently set at \$2.50 per gopher. **Motion Dixon/2nd Moore to keep Gopher Bounty at \$2.50 per gopher.** All in Favor. Motion Carried.

Supervisor Salary- Current Supervisor Salary is \$100 a month for the Chair and \$70 per meeting. **Motion Keller/2nd Moore to set Supervisor Salary at \$70/mtg plus \$300/month for the Chair**
All in Favor. Motion Carried.

TKDA Planning Services Agreement: Attorney revised/updated TKDA contract. Engineer reported that TKDA is reviewing contract and will have for May meeting.

Resolution #2007-04 Reconveyance of Tax Forfeited Parcel: Township acquired a tax forfeited parcel of land on Pt. Douglas Drive in 2003. State has requested a statement from the Township that the property is being used as stated in the deed. Attorney reported that within 3 years from the conveyance, the Township must put the land to use as either a park or trail corridor, purchase it at the present appraised value as determined by the County Board (market value \$7800 and lot is unbuildable) or reconvey it back to the State. Board decision made to reconvey parcel back to State. **Motion Keller /2nd Moore to approve Resolution 2007-04 authorizing reconveyance of land to the State of MN.** All in Favor. Motion Carried.

Comp Plan Update: Planner Thompson reviewed comp plan process. Cost estimate is about \$25,000. Plan needs to be completed by December 2008 and should be done June 2008 for neighboring communities to review. Comp Plan update is required every 10 yrs. Met council sent out their system statement comprised of changes that Denmark would need to consider while updating our Comp Plan. Population forecast goes to the year 2030. Plan needs to be consistent with Watershed plans. Current Comp Plan looks good, need to update mapping. Items Board would like in update process are survey and a task force. Planner will develop plan on the process and bring back to the Board in May.

Incorporation: Discussion re: Scandia Township having recently incorporated and gone through an extensive process to do so. Higgins to invite Scandia to come to either May or June Board Meeting to discuss process they went through, as well as cost of completing incorporation study as well as increase in costs resulting from incorporation and satisfaction with decision.

Web Page: Discussion on options for website. Keller will bring suggested RFP to May Board Meeting for Board Approval.

Playgrounds In The Summer (PITS): Dixon reported that PITS will be held at the Denmark Township park this summer on Mondays and Fridays, June 18-August 10 from 9:30 AM to 3:30 PM. The cost to the Township is \$1350. **Motion Dixon/2nd Moore to approve the 2007 PITS contract.** All in Favor. Motion Carried.

DENMARK TOWN BOARD MEETING MINUTES
April 2, 2007

Fire: Higgins submitted Fire info to Board. 2007 Denmark Bill is \$70,240.35. Negotiations are currently going on between the association and the City of Hastings. When an agreement has been reached, a final 2007 bill (projected at an additional \$20,000) will be sent to the Township. Keller suggested that at some point, other options for services be looked at.

Planning Commission Membership: Higgins reported that a Public Hearing was cancelled last month due to lack of a quorum. Township picked up costs for republishing costs. Attorney suggested not increasing the number of members, but alternates may work. Ordinance would need to be amended. Consensus to monitor and not take further action at this time.

WMO Update: Engineer submitted a report to the Board summarizing the LSCWMO Board and Rules Steering Committee meeting. Higgins and Keller reported that at the meeting, all were in agreement to have “review and commenting” and no permitting. EOR revised the rules based on that meeting and sent their draft out for review. When the next draft of the rules came out, the changes made during the meeting were not reflected. Keller will discuss with EOR. Attorney also reviewed the rules, has some recommendations, and will send the Board a memo on his opinion.

Proposed Ordinance Amendments: Board received draft language for proposed ordinance amendments discussed last month, to be submitted to Planning Commission for a public hearing.

Motion Keller/2nd Moore to submit Proposed Ordinance Amendments to Planning Commission for a Public Hearing process. All in Favor. Motion Carried.

Kummer: Kummer asked Board to act on resident requests re: concerns expressed at prior meetings on issues related to Oakgreen Avenue (Rumpca route). Engineer will review safety issues/recommendations and submit findings for next Board Meeting. Kummer will meet with and turn over info to the next Road Supervisor.

Legal Updates:

Rumpca Driveway Access: Attorney reviewed ordinance requirements and recommends issuing a permit for the access driveway. Nothing in ordinance prohibits spacing of driveway(s) as proposed. Attorney will advise Rumpca Attorney.

Suburban: Attorney will let Board know when meeting is rescheduled.

Shooting Range: Attorney submitted letter from Mr. Clinton stating that Shooting Range owners will not apply for a Conditional Use Permit. Attorney Gilchrist will review and recommend action to Board.

Staff Meeting Report: A staff meeting with Planners, Engineer, Building Inspector and Attorney was held. Since both Planning and Legal staff are new, purpose of meeting is to define/clarify roles/responsibilities. Attorney will be working on drafting a standardized Development Agreement and a Fee Schedule Ordinance. Attorney asked Board opinion on future staff meetings for good of the Township. Keller suggested conference calls. Higgins suggested meeting in person for now. Future meeting will be set.

DENMARK TOWN BOARD MEETING MINUTES
April 2, 2007

Pulled Claim: Keller question aerial photo charge of \$309.54 on TKDA Planning Bill. Thompson not sure what it was for but will check and report to the Board. **Motion Keller/2nd Moore to approve payment of TKDA less the \$309.54 charge for aerial photo charge. All in Favor. Motion Carried.**

Recycling Grant Application: Keller attended Washington County Recycling Meeting. Grant application due in April.

Meetings Scheduled:

Supervisor Portfolio- Tuesday, April 10, 2007 at 6:00 PM.

Road Tour- Monday, April 9, 2007 at 4:00 PM.

4H recycling education meeting (for ditch clean-up)- Tuesday, April 10, 2007 at 7:30 PM

9:20 PM Motion Keller/2nd Moore to close the meeting for the purpose of the Clerk/Treasurer's performance evaluation. All in Favor. Motion Carried.

10:25 PM Motion Dixon/2nd Moore to reopen the meeting. All in Favor. Motion Carried.

Motion Moore/2nd Dixon to approve retroactive pay of additional \$125 per month for April 1, 2006 through March 31, 2007, to bring monthly salary to \$1975 per month and effective April 1, 2007 to increase salary \$125 per month setting salary at \$2100 per month. All in Favor. Motion Carried.

Motion Dixon/2nd Higgins to adjourn. All in Favor. Motion Carried.
Meeting adjourned at 10:27 PM.

Becky Herman
Denmark Township Clerk/Treasurer