

DENMARK TOWN BOARD MEETING MINUTES
January 7, 2019

SUPERVISORS PRESENT: Kathy Higgins, John Strohfus, Ron Simon, Shawn Racine

ABSENT: Karen Herman

STAFF PRESENT: Attorney Gilchrist (Kennedy-Graven)

CALL TO ORDER: Meeting called to order @ 7:00 PM by Chair Higgins

OATH OF OFFICE: Kathy Higgins, Ron Simon and Shawn Racine were duly elected at the election held on November 6, 2018. Kathy Higgins Supervisor Seat 4, Ron Simon Supervisor Seat 5 and Shawn Racine Supervisor Seat 2 took the official Oath of Office, each to hold their respective seats for a 4 year term ending January 2023.

CONSENT AGENDA APPROVAL:

Motion J Strohfus/2nd R Simon approval of Consent Agenda items which include Minutes 12/03/2018 Board Meeting, Claims #11266-11277, EFT payments- PERA 493330, MN Tax 2078854592, Federal Tax 82268638, payroll ending 01/01/2019, Financial Reports. Voting Yes- J Strohfus, R Simon, S Racine, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

HEARING DECISIONS/ZONING ACTIONS: None

PUBLIC COMMENT: 120th St resident expressed concerns regarding the property at 12255 120th St S. Resident noted that the property owner and co applicant were denied rezoning of the property from RR to Commercial, but the co applicant has been using the property for their business of trucking/truck maintenance anyway. Resident stated that the trucks are leaving the property around 6:30 AM and returning to the property around 6 PM. Also, the trucks are being serviced/repared in the parking area visible to 120th St. Attorney noted that the Town was aware and Legal has responded to the property owner's Attorney that the business use of the trucking company must cease.

BUSINESS ITEMS:

2018 Financial Audit: Oberloh & Associates has sent a proposal/agreement to provide the Town with the 2018 Financial Audit at the cost of \$4600.00. Oberloh & Associates are certified to perform government audits and have performed the annual financial audits for the Town since 2002. **Motion S Racine/2nd J Strohfus to approve 2018 Financial Audit to be performed by Oberloh & Associates at the cost of \$4600.00 as proposed. Voting Yes- S Racine, J Strohfus, R Simon, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.**

2019 Rate Schedules: Town in receipt of 2019 Rate Schedules for staff including Legal (Kennedy-Graven), Engineering (Focus) and Planning (WSB) services. All services are increasing costs by varying amounts. **Motion J Strohfus/2nd R Simon to approve staff 2019 Rates Schedules for Kennedy-Graven, Focus and WSB as provided. Voting Yes- J Strohfus, R Simon, S Racine, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.**

Uniform Street Name & Numbering: Town has been contacted by the county GIS (working on the 911 system) department regarding some address numbers that they have Identified some discrepancies in addresses that perhaps should be changed to fit better into the uniform street & name numbering system. They have recommended some changes but are also noting that the county would need the Town to authorize any changes to current addresses. The Town and County entered into a 1969 Uniform Street Naming and Numbering agreement in which the county assigned street names and house numbers. Denmark practice has been to contact the county surveyor's office for county assignment of street names and address numbers, as they are in a better position to assign the appropriate street names and house numbers.

Attorney noted that it would be up to the Board to take direction on the issue, whether they would be interested in changing certain identified address. Town has received no complaints stemming from fire/rescue being unable to find the properties. Changing addresses would likely be difficult for the affected residents. Residents would need to officially change their addresses and provide notification to creditors, etc. Board consensus to not change the identified addresses, due to the likelihood that any emergency services would have GIS to locate properties. Chair will communicate Board findings with the county.

Motion J Strohfus/2nd S Racine to respond to the county that the Town does not desire to change any current addresses that have been identified as being inconsistent with the County Uniform Street Name &

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Numbering System, but the Town will continue to rely on county assignment of any new streets or addresses. Voting Yes- J Strohfus, S Racine, R Simon, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

Legal Updates:

Attorney held a question/answer session and reviewed general information for the new Board Members, including Board authority within the statute, authority only when acting as Board quorum, conflicts of interest and open meeting law.

8:40 PM **Motion R Simon/2nd J Strohfus to adjourn January Board Meeting.** Voting Yes- R Simon, J Strohfus, S Racine, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

Becky Herman

Denmark Township Clerk/Treasurer

Denmark Township Chair