

DENMARK TOWN BOARD MEETING MINUTES
February 3, 2014

SUPERVISORS PRESENT: Jim Keller, Karen Herman, Kathy Higgins

ABSENT: Joe Moore and John Kummer

STAFF PRESENT: Attorney Gilchrist (Kennedy-Graven)

CALL TO ORDER: Meeting called to order @ 7:07 PM by Chair Higgins

AGENDA APPROVAL: Motion Keller/2nd K Herman approval of agenda as presented. All In Favor. Motion Carried 3-0.

CONSENT AGENDA APPROVAL:

Motion Keller/2nd K Herman approval of consent agenda which includes 01/06/2014 Board Meeting Minutes, Claims# 10229-10240, EFT PERA 276768, MN Tax Deposit 0774420608, Fed Tax Deposit 03313445, Payroll ending 02/01/14 and Financial Reports. All In Favor. Motion Carried 3-0.

HEARING DECISIONS/ZONING ACTIONS: Ordinance Amending The Denmark Development Code Regarding Administrator Authorizations, Application Materials, Tower Permitting Requirements, Open Space Design Setbacks and Park Dedication Required.

Attorney summarized proposed Development Code Amendments (01/30/14 draft).

Article I. Ch 1, Section 1.7 Application and Cost Reimbursement:

Language added to allow the Zoning Administrator on a case by case basis to waive certain application requirements or to require and applicant to submit additional information.

Article II. Ch 1, Section 5.2, paragraph (12) Administrator Authorizations

Language added to allow Zoning Administrator to communicate with applicants as need to process applications; prepare, revise and submit zoning reports; provide recommendations regarding zoning requests.

Article III. Ch 2, Part 2, Section 2 and Article VI. Ch 2, Part 3, Section 4.10(2)(B) Rear Setbacks

To amend the rear setback for Open Space Design from 50 ft to 30 ft in the chart and to amend the rear setback for Open Space Design from 20 ft to 30 ft to be consistent and as restrictive with County Code Setbacks.

Article IV. Ch 2, Part 3, Sect 2.49 Wireless Communication Antennas and Towers. (1) Required Permits Conditional Use Permit (CUP) Certificate of Compliance (CoC)

Language added to clarify what permits are required for certain tower modifications. A Conditional Use Permit would be required for the construction of a new tower in excess of 35 ft or the vertical expansion of an existing tower by more than 10 ft or the replacement of an existing tower exceeding 35 ft.

A Certificate of Compliance would be required for the addition of a new antenna on an existing tower of building, or the addition of ground structures associated with an existing tower, provided the addition is consistent with the CUP issued for the tower or building. If the proposed additional antenna or ground structure is not allowed by the CUP, an amendment to the CUP would be required. The replacement of existing equipment would not require a Certificate of Compliance unless the replacement equipment substantially increases the physical dimensions more than 10%.

Article VII. Ch3, Sect 12.1 Park Dedication Required

Legislature made amendments to the Park Dedication Statute (§ 462.358). Language added to be consistent with Statute. Cash dedication shall be based on fair market value of the land. Evaluation should be made on an annual basis. Objections as to the value of the land shall be determined either by negotiation between the Town and the subdivider, or by the Town based on an independent appraisal of the market value of the land in a same or similar land use category. Subdivider would be responsible for reimbursing the Town for appraisal costs. Town use of funds shall be placed in its park fund and shall be used for the acquisition and development or improvement of parks, recreation facilities, playgrounds, trails, wetlands or open space based on the Town's park plan.

Planning Commission recommended approval of Development Code Amendments as presented.

Discussion re: park dedication fee based on fair market value. Value used would be fair market value determined by the municipality annually based on tax valuation or other relevant data.

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Motion Keller/2nd K Herman to adopt Ordinance 2014-01 Amending The Denmark Development Code, as presented. All In Favor. Motion Carried 3-0.

PUBLIC COMMENT: State Senator Katie Sieben and Karla Bigham

Senator Sieben addressed the Board asking if the Town had any concerns that might be brought forward for the upcoming Legislative session. She indicated that there has been some desire on the part of environmental groups to make changes in state law surrounding the St Croix River. Legislation is being sought to grant the DNR the authority to certify variances in response to the Hubbard ruling. Denmark voiced its concerns regarding removing local government control/decision making on variance applications. Payments in lieu of tax (PILT) were discussed and Senator Sieben noted that she would review and contact the Town regarding the PILT Calculations/allocations.

Karla Bigham was introduced to the Board and indicated that she will be running for Washington County Commissioner. She previously served as a State Representative and as a Cottage Grove City Council member. Her focus is on jobs, economic development, transportation and public safety.

BUSINESS ITEMS:

Femling Lot Line Adjustment: 9300 St Croix Trail S

Frank and Cindy Femling are requesting to adjust the boundaries of a 53.38 acre parcel (PIN 21.027.20.13.0001) located at 9300 St Croix Tr S, so that it is reduced to a 5 acre parcel containing the house and shed, and to combine the remaining 48.38 acres to the 6.94 acre parcel (PIN 21.027.20.24.0002) located to its west, resulting in a 55.32 acre parcel. The parcel with the house and shed zoned Agriculture (A-2) allows for 2 dwelling units per 40 acres. The parcel to the west zoned Agricultural Preserves (A-P) allows 1 dwelling unit per 40 acres. As a result of the lot line adjustment, the 5 acre parcel with the house and shed will have 1 dwelling unit which is already used. Because a portion (6.94 acres) of the newly created 55.32 acre parcel to the west is enrolled in the Agricultural Preserves program, it will have 1 density unit which is currently unused. Once the Agricultural Preserves portion parcel is no longer enrolled in the Ag Preserves program and is rezoned, the applicant may request the Town reevaluate the number of density units available on the 55.32 acre parcel. Applicants will be required to enter into a development agreement with the Town.

Motion K Herman/2nd Keller approval of Resolution 2014-01 Approving A Lot Line Adjustment For Property Located At 9300 St Croix Trail South. All In Favor. Motion Carried 3-0.

Fee Schedule Amended 2014: Fee schedule was revised to incorporate Cottage Groves' 2014 permit fees, to update changes made to Denmark's Other Fees and to clarify footnotes pertaining to certain fee schedule sections.

Motion Keller/2nd K Herman adoption of Ordinance 2014-02 Adopting A Fee schedule For The Town. All In Favor. Motion Carried 3-0.

Motion K Herman/2nd Keller approval of Resolution 2014-02 Approving Summary Language For Publication Of Two Ordinances. All In Favor. Motion Carried 3-0.

Mosher CoC escrow balance return: Paul and Angela Mosher are requesting a return of their escrow balance in the amount of \$196.00. Certificate of Compliance has been issued and all charges have been forward to the Town for payment.

Motion K Herman/2nd Keller to refund Mosher Certificate of Compliance escrow balance of \$196.00. All In Favor. Motion Carried 3-0.

2014 Budget Calculations: The proposed \$200,000. expenditure budgeted for reclaim/major repair was not worked into the total roads budget. The board will review the roads during the road tour to determine if any additional monies should be budgeted for reclaim/major repair and, if necessary, will amend the roads budget accordingly.

MAT Support of Transportation Funding: Minnesota Association of Townships is requesting that the Board consider a resolution of support for the passage of a comprehensive transportation bill that provides increased, sustainable and dedicated revenues to local road authorities including Townships. Board consensus to adopt a resolution in support of a

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comprehensive transportation finance bill. **Motion Keller/2nd K Herman approval of Resolution 2014-03 In Support Of A Comprehensive Omnibus Transportation Finance Bill. All In Favor. Motion Carried 3-0.**

Schedule Planning Commission Appointment Interviews: Planning Commission seats for Charlie Grote and Steve Radke will expire on 03/31/14. Public notice for the vacancies will be published on 02/06/14 with a 02/20/14 deadline to apply. Higgins will contact both members to see if they are interested in reapplying. If necessary interviews will be scheduled.

SWWD Term Expiration: Jack Lavold's term will expire on 05/01/14 and the County is asking if the Town would like to submit nominees. Board consensus to send letter of support to reappoint Jack Lavold. Higgins will draft letter of support.
8:15 PM Regular Board Meeting recessed. Board of Audit opened.

Board Of Audit: Year ending 12/31/2013.

Supervisors Present- Higgins, Keller, K Herman. Absent- Moore and Kummer.

2013 Statement Of Finances

Year end account balances submitted as follows: checking account-\$219,245.31, general savings account-\$742,249.40, Cable Restricted account-\$10,577.22, and Park/Recreation Restricted account-\$130,069.08. Total cash balance \$1,102,141.01.

2013 revenues received by Denmark Township total \$526,187.00. 2013 expenditures made by Denmark Township total \$607,869.93. Receipt and Disbursement Registers, Statement of Receipts, Disbursements and Balances (Schedule 1) for all Township accounts and account balances for the year ending 12/31/2013 were entered into the record.

Check range for all checks disbursed 01/01/2013 through 12/31/2013, #10714 through #10966.

Board selected the following claims at random for review:

- Check #10735 Claim 10026 \$117.78 Approved 02/04/13 Claimant- CenturyLink
- Check #10811 Claim 10088 \$117.25 Approved 06/03/13 Claimant- CenturyLink
- Check #10878 Claim 10138 \$65,384.72 Approved 08/04/13 Claimant- City of Cottage Grove
- Check #10903 Claim 10160 \$2.68 Approved 09/03/13 Claimant- Joe Moore
- Check #10960 Claim 10211 \$386.00 Approved 12/02/13 Claimant- MATIT
- Check #10827 Claim 10104 \$18,095.20 Approved 06/03/13 Claimant- Rumpca Excavating

Motion K Herman/2nd Keller to approve claims as randomly audited during the Board Of Audit, 2013 revenue/expenditure reports (\$526,187.00 in revenues and \$607,869.93 in expenditures) and 2013 year end account balances totaling \$1,102,141.01 as submitted. All In Favor. Motion Carried 3-0. Clerk's statement of finances and all financial records will be submitted for the annual meeting.

8:30 PM Board of Audit adjourned. Regular Board Meeting reconvened.

LEGAL UPDATES:

Continuing work on authorization resolution, Dog Ordinance and Tree Policy.

8:37 PM **Motion Keller/2nd K Herman to adjourn. All In Favor. Motion Carried 3-0.**

Becky Herman
Denmark Township Clerk/Treasurer

_____ dated _____
Denmark Township Chair

Addendums- Ordinance 2014-01, Ordinance 2014-02, Resolution 2014-01, Resolution 2014-02, Resolution 2014-03

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DENMARK TOWNSHIP
WASHINGTON COUNTY, MINNESOTA
Ordinance No. 2014-01

AN ORDINANCE AMENDING THE
DENMARK DEVELOPMENT CODE

The Board of Supervisors of the Town of Denmark ordains:

Article I. Application Requirements. Chapter One, Section 1.7 of the Denmark Township Development Code is hereby amended by adding the double underlined material as follows:

1.7. Applications and Cost Reimbursement. All applications submitted pursuant to this Ordinance must be on the appropriate Township application form. Notwithstanding anything to the contrary in this Ordinance, all required copies of an application and related documentation, except the copies to be submitted directly to the Zoning Administrator and Town Attorney, shall be submitted to the Township Clerk/Treasurer together with the application fee, escrow payment, and escrow agreement. The Zoning Administrator is authorized to determine if the application is complete, to notify the applicant of what information is needed in order to make an application complete, and to take all other steps as are necessary or deemed advisable to manage the application process. The Zoning Administrator may, on a case-by-case basis, waive certain application requirements in writing or may require an applicant to submit additional information in order to allow the Township to more fully understand the request or the potential impacts. No application for a permit or permission required by this Ordinance shall be considered complete, and no application will be processed, unless there are no delinquent property taxes, special assessment, service charges, penalties, or interest on any property the applicant owns within the Township, and the applicant has no unpaid zoning related application fees, administrative fees, fines, or penalties due to the Township. Applicants required to submit an escrow shall be responsible for fully reimbursing the Township for all professional costs it incurs related to the request. If the escrowed amount is not sufficient to fully reimburse the Township for its costs, the applicant shall be billed for the additional amounts, which must be paid within 30 days of the billing. Any amount not paid in full within the 30 day period shall be certified to the County Auditor and collected as a service charge on the applicant's property in the same manner as property taxes as provided in Minn. Stat. § 366.012.

Article II. Administrator Authorizations. Chapter One, Section 5.2, Paragraph (12) of the Denmark Township Development Code is hereby amended by deleting the ~~stricken~~ material and adding the double underlined material as follows:

(12) The Zoning Administrator is expressly delegated the authority to carry out the duties assigned to that position in this Ordinance including, but not limited to, each of the following: ~~and is further authorized to~~ determine if applications are complete; to notify an applicant of what information is needed to make an application complete; communicate with applicants as needed to process applications; prepare, revise, and submit zoning reports; provide recommendations regarding zoning requests; and to take such other actions as are reasonably necessary in order to perform the duties and functions of the position.

Article III. Rear Setbacks. The chart contained in Chapter Two, Part 2, Section 2 of the Denmark Township Development Code is hereby amended by deleting the ~~stricken~~ material and adding the double underlined material as follows:

	C	AP	A-2	RR	SFE	CI
OPEN SPACE DESIGN:						
Minimum Building Setback: Rear	NA	NA	<u>50 30</u> feet	<u>50 30</u> feet	<u>50 30</u> feet	NA

Article IV. Tower Permits. Chapter Two, Part 3, Section 2.49 of the Denmark Township Development Code is hereby amended by deleting the ~~stricken~~ material and adding the double underlined material as follows:

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2.49. Wireless Communication Antennas and Towers.

- (1) Required Permits. The construction of a new tower in excess of 35 feet, the vertical expansion of an existing tower by more than 10 feet, or the replacement of an existing tower exceeding 35 feet, or the addition of a new antenna on an existing tower or building may be allowed in any District following the issuance of a Conditional Use Permit if conditions contained in this Development Code are met. The addition of a new antenna on an existing tower or building, or the addition of ground structures associated with an existing tower, shall require a Certificate of Compliance, provided the addition is consistent with the Conditional Use Permit issued for the tower or building. If the proposed additional antenna or ground structure is not allowed by the Conditional Use Permit, an amendment to the Conditional Use Permit shall be required. The replacement of existing equipment on a tower or building does not require a Certificate of Compliance unless the replacement equipment substantially changes the physical dimensions of the tower. For the purposes of this provision, a “substantial change” shall mean the physical dimensions of the replacement equipment are more than 10% larger than the equipment being replaced.

Article V. Rear Setbacks. Chapter Two, Part 3, Section 4.10(2)(B) of the Denmark Township Development Code is hereby amended by deleting the ~~stricken~~ material and adding the double underlined material as follows:

- (B) Principal Building Setbacks:
 - 1. Front lot line 40 feet
 - 2. Side lot line 20 feet
 - 3. Rear lot line ~~20~~ 30 feet

Article VI. Park Dedication. Chapter Three, Section 12.1 of the Denmark Township Development Code is hereby amended by deleting the ~~stricken~~ material and adding the double underlined material as follows:

12.1. Park Dedication Required. All subdivisions which create additional lots (major subdivisions, minor subdivisions and lot splits) shall either dedicate land for parks and trails or pay a park dedication fee in lieu of land dedication. For each subdivision or lot split the Township shall determine whether land or cash park dedication is the acceptable means to satisfy Township park and recreation needs. Park and trail land dedication shall be up to 10% of the land area of the subdivision, as determined by the Township prior to final approval, and such dedication is in addition to any property dedicated for utilities, stormwater, streets, or other public ways. Land to be dedicated shall be reasonably suitable for its intended use, as determined by the Township, based on factors such as size, shape, topography, geology, hydrology, tree cover, access, and location, and shall be at a location convenient to the public to be served. Due consideration shall be given to the amount of open space, recreational, or common areas and facilities open to the public that are proposed for the subdivision. The Township may, at its option, require the developer to make a dedication of cash in lieu of part or all of the required land dedication. Cash dedication in lieu of land dedication shall be based on fair market value of the land, imposed on a per lot basis for new residential lots, and shall be paid at the per lot fee as established by the Town Board as part of Township fee schedule. Park dedication shall be paid by the subdivider prior to the Township signing the final plat and/or development agreement. If the subdivider objects to the Township’s determination as to the value of the land, the value shall be determined either by negotiation between the Township and the subdivider or by the Township based on an independent appraisal of the market value of land in a same or similar land use category. If the Township elects to have an independent appraisal performed in order to resolve the objection, the subdivider shall be responsible for reimbursing the Township for the appraisal costs. The park dedication fees the Township collects shall be placed in its park fund and shall be used for the acquisition and development, or improvement, of parks, recreational facilities, playgrounds, trails, wetlands, or open space based on the Township’s park plan.

Article VII. Incorporation of Amendments. The Town Attorney and Town Clerk/Treasurer are hereby authorized and directed to incorporate the amendments made by this Ordinance into the Denmark Township Development Code and such updated version shall constitute the official Denmark Township Development Code.

Article VIII. Effective Date. This Ordinance shall be effective upon the first day of publication after adoption. Adopted this 3rd day of February, 2014. **BY THE TOWN BOARD**

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DENMARK TOWNSHIP
WASHINGTON COUNTY, MINNESOTA
Ordinance No. 2014-02

**AN ORDINANCE ADOPTING A
FEE SCHEDULE FOR THE TOWN**

The Board of Supervisors of the Town of Denmark ordains:

Article I. Schedule Adopted. The attached fee schedule is hereby adopted. The fees contained in the schedule replace any fee amounts previously adopted by the Town Board on the same item.

Article II. Not Codified. This ordinance is transitory in nature and shall not be codified. The fee schedule established hereby shall be placed on the Town's website and shall be available for inspection at the Town Hall during usual office hours.

Article III. Zoning Fees. The Town is authorized by Minnesota Statutes, section 462.353, subdivision 4 to impose fees to offset its costs to administer and enforce its development code. The zoning fees the Town collects shall be used to offset the Town's costs related to the administration and enforcement of its development code and will not be transferred or used for purposes unrelated to planning and zoning.

Article IV. Reasonableness. The Town Board determines the fees established on the attached fee schedule are fair, reasonable, proportionate, and have a nexus to the actual costs the Town incurs related to providing the services to which they relate.

Article V. Collection. The Town may refuse to process any request for failure to submit all required fees and any required escrow amounts. The Town may collect any fees or other amounts that are due and not paid as a service charge pursuant to Minnesota Statutes, section 366.012 by certifying the amount to the county auditor for collection together with the property taxes imposed on any property the person owns in the state.

Article VI. Effect. The attached fee schedule replaces the Town's previous fee schedule, which is hereby repealed. Any other fees the Town established, but which are not reflected on the schedule, remain in full force and effect.

Article VII. Effective Date. This ordinance is effective upon the first day of publication and applies to any requests for a service included on the schedule made on or after its effective date.

Adopted this 3rd day of February, 2014. **BY THE TOWN BOARD**

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DENMARK TOWNSHIP FEE SCHEDULE
Adopted by Ordinance No. 2014-02 on February 3, 2014

ZONING REQUESTS	FEE	ESCROW AMOUNT(1)
Major subdivision	\$200.00	\$10,000.00
Park Dedication	\$2,000.00 per lot (2)	N/A
Minor Subdivision	\$100.00	\$2,000.00
Variance	\$100.00	\$2,000.00
CUP/Amended CUP	\$100.00	\$2,000.00
Lot Line Adjustment	\$100.00	\$1,500.00
Administrative Lot Split	\$100.00	\$1,000.00
Cert. of Compliance	\$50.00	\$500.00
Cert. of Compliance Ag Building	\$75.00	N/A
Ordinance Amendment	\$100.00	\$2,000.00
Comp. Plan Amendment	\$100.00	\$2,000.00
Rezoning Request	\$100.00	\$2,000.00
Zoning Code Amendment	\$100.00	\$2,000.00
Planned Unit Development	\$200.00	\$2,000.00
Interim Use Permit (Mining New)	\$200.00	\$10,000.00
Interim Use Permit (Mining Renewal)	\$200.00	\$5,000.00
Interim Use Permit (Kennels)	\$100.00	\$1,000.00
Appeal	\$100.00	\$2,000.00
Open Space Inspection	\$500.00	N/A
Road Vacation	\$200.00	\$3,000.00
Building/Construction Permits	(see list of permits and fees below)	

OTHER FEES	FEE	ESCROW AMOUNT(1)
Dog License—annual	\$5.00	
Animal Pickup Fee	\$25.00	
Burning Permit	\$10.00	
Large Special Events License	\$200.00	\$1,000.00
Offsite Vendor License	\$100.00	\$1,000.00 (if required)
Filming Permit	\$100.00	\$1,000.00 (if required)
Solid Waste Hauling License	\$500.00	
Solid Waste Hauling License Annual Renewal	\$75.00	
Utility Permit Fee	\$75.00	
Utility Permit Restoration (Cash/Bond)	\$500.00-\$5,000.00	
Town Hall Rental	\$25.00	
Returned Check Fee	\$30.00	
Comp Plan/Dev. Code copies/paper	\$25.00	
Comp Plan/Dev. Code copies/CD	\$10.00	
Photocopy 8.5" x 11" B/W	\$0.25 (3)	

(1) Escrow: Applicants are required to escrow the indicated amount of cash with the Township and sign an escrow agreement. Applicants are responsible for fully reimbursing the Township for all professional costs it incurs related to the request. The Township uses the escrowed funds to reimburse itself for these costs and if the escrow is not sufficient to fully reimburse the Township the applicant will be billed or required to submit additional funds to be placed in escrow. Any unreimbursed amounts constitute a service charge the Township will certify to the County Auditor for collection on the applicant's property as provided in Minn. Stat. § 366.012.

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(2) Park Dedication: The total amount of the required park dedication fee, when paid in lieu of dedicating land, shall not exceed the market value of the total amount of land required to be dedicated for the particular subdivision (which shall not exceed 10% of the land area of the subdivision).

(3) Data Request Fees: The fee for 8.5" x 11" black and white photocopies is 25 cents per page if the total request results in 100 or less copies. The fee for requests totaling more than 100 copies or involving data in a format other than 8.5" x 11" black and white photocopies shall be the "Actual Costs" the Town incurs for producing the requested copies. Actual Costs shall include, but are not necessarily limited to, the following: the Clerk's time spent responding to the request charged at a rate of \$20 per hour; the cost of supplies and materials charged at 25 cents per page; if the copies are being mailed, the cost of the envelope(s) and postage; if the copies are being faxed, an additional charge of 10 cents per page shall apply.

BUILDING/CONSTRUCTION PERMITS (4)	FEES (5)
Building Permit Fee Table (All new residential & commercial construction, finishing, alterations, remodeling, additions, and swimming pools greater than 18 inches deep)	\$30.00 minimum. Unless specified herein
Project Valuation	Base Fee (+) per each, or increments thereof
500-2,000	\$25.50 + \$3.30 per 100.00
2,001-25,000	\$75.00 + \$15.00 per 1,000.00
25,001-50,000	\$424.00 + \$11.00 per 1,000.00
50,001-100,000	\$696.00 + \$7.65 per 1,000.00
100,001-500,000	\$1,075.00 + \$6.10 per 1,000.00
500,001-1,000,000	\$3,496.30 + \$5.10 per 1,000.00
Greater than 1,000,001	\$6,064.00 + \$4.08 per 1,000.00
State Surcharges applicable to Building / Mechanical / Plumbing Permits	
Project Valuation	Base + Factor
1,000,000 or less	\$0.00 + .0005 x valuation (\$5.00 minimum)
1,000,001 - 2,000,000	\$500 + .0004 x valuation - \$1,000,000
2,000,001-3,000,000	\$900 + .0003 x valuation - \$2,000,000
3,000,001-4,000,000	\$1,200 + .0002 x valuation - \$3,000,000
4,000,001-5,000,000	\$1,400 + .0001 x valuation - \$4,000,000
Greater than 5,000,001	\$1,500 + .00005 x valuation - \$5,000,000
Building inspection card replacement	\$30.00
Plan Review Fee or Plan Revisions when required	\$20.00 minimum; 65% max. of Building Permit Fee
Grading Asbuilt Survey Certification	\$30.00
Grading/Excavation Permit Fee Table	
Cubic Yards	Base + additional fee
0-50	No permit required
51-100	\$37.75
101-999	\$37.75 + \$18.00 per ea. 100 add'l cubic yds
1,000-10,000	\$198.00 + \$15.00 per ea. 1,000 add'l cubic yds
10,001-100,000	\$331.50 + \$67.50 per ea. 10,000 add'l cubic yds

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100,001 or more	\$937.40 + \$37.25 per ea. 10,000 add'l cubic yds
Grading/Excavation Plan Review Fee Table	
Cubic Yards	Base + additional fee
0-50	No permit required
51-100	\$24.20
101-999	\$37.75
1,000-10,000	\$50.25
10,001-100,000	\$50.25 + \$25.00 per ea. 10,000 add'l cubic yards
100,001-200,000	\$275.15 + \$13.52 per ea. 10,000 add'l cubic yards
200,001 or more	\$410.30 + \$7.40 per ea. 10,000 add'l cubic yards
Site Grading Inspection Fee	\$60.00
Decks	\$60.00
Driveways/parking areas—Residential	\$60.00
Driveways/parking areas—Commercial	plus surcharge \$300.00 minimum
Temp. Commercial/Public Structure	\$300.00
Inspections outside normal business hours	\$100.00 minimum
Reinspection fee	\$47.50 max. per site/project visit
Inspections for which no fee is specifically indicated	\$47.50 per hour. Minimum 1-hour fee
Siding	\$90.00
Pool/Spa, Above Ground	\$50.00
Pool/Spa, Hot Tub	\$30.00
Pool/Spa, In-ground	\$90.00
In-ground Pool Demolition	\$50.00
Roofing—Residential	\$60.00
Roofing—Commercial	Building Permit Fee Table
Accessory Structures/Sheds under 120 sf	No permit required
Accessory Structures/Sheds over 120 sf	Building Permit Fee Table
Signs - Pylon	\$100.00
Signs--Wall Mount	\$50.00
Signs-- Temporary	\$50.00
Wrecking, moving, demolition	\$100.00
Investigative Fee	Charge up to, but not exceeding permit fee
Building Permit Renewal Fee	1/2 of the original permit fee 180 days from issuance date or from last inspection date.
ELECTRICAL INSPECTION FEES	
0 to 400 Amp Power Source	\$35.00/source
401 to 800 Amp Power Source	\$60.00/source
Over 800 Amp Power Source	\$100.00/source
0 to 200 Amp Circuit or Feeder	\$6.00/feeder or circuit
Over 200 Amp Circuit Feeder	\$15.00/feeder or circuit
New One- or Two-Family Dwelling (up to 30 circuits and feeders per units)	\$100.00/dwelling unit
New One- or Two-Family Dwelling (additional circuits over 30 per unit)	\$6.00/feeder or circuit
Existing One- or Two-Family Dwelling (where 15 or more feeders or	\$100.00/dwelling unit

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circuits are installed or extended per unit)	
Existing One- or Two-Family Dwelling (where less than 15 feeders or circuits are installed or extended per unit	\$6.00/feeder or circuit
Reconnected Existing Circuit or Feeder (for panelboard replacements)	\$2.00/feeder or circuit
Separate bonding inspection	\$35.00/inspection
Inspection of concrete-encased grounding electrode	\$35.00/inspection
Technology circuits and circuits less than 50 volts	\$.75/device or apparatus
Additional inspection trip(s)	\$35.00/inspection trip
Street, parking, and outdoor lighting standards	\$5.50/standard
Traffic signals	\$5.50 each
Transformers for light, heat, and power (0 to 10 KVA)	\$16.50 each
Transformers for light, heat, and power (more than 10 KVA)	\$33.00 each
Transformers for electronic power supplies, signs, and outline lighting	\$5.50 each
State Surcharge	\$5.00
Total electrical inspection fee is the fee calculated using the above fee schedule or \$35.00 multiplied by the number of required inspection trips plus the fees for feeders, circuits, devices, apparatus, standards, transformers, or signals, whichever is greater.	
MECHANICAL/PLUMBING PERMIT	FEES
Residential (6)	
Air Conditioner	\$40.00
Air Exchanger/Cleaner	\$40.00
Ductwork/Sheetmetal	\$40.00
Gas Piping	\$40.00
Heating System/Furnace	\$60.00
HVAC-New Home	\$80.00
Plumbing New Home	\$60.00 1st bath; \$30.00 ea add'l bath/rough-in
Water heater	\$40.00
Water Softener	\$40.00
Commercial	
Fire Suppression/Protection	1% of contract price; \$100.00 minimum
Mechanical	1% of contract price; \$75.00 minimum
Plumbing - Domestic	1% of contract price; \$75.00 minimum
Plumbing - Irrigation	1% of contract price; \$75.00 minimum

(4) Valuations related to building permit applications shall be determined by the Building Official and shall be calculated by multiplying the square foot area of the proposed structure times the building valuation factor as published annually by the Building Codes and Standards Division of the State of Minnesota Department of Administration. The building permit and HVAC fees shall be those listed in the 1997 edition of the Uniform Building Code.

(5) State imposed surcharges shall be added to building and construction fee amounts as required by law.

(6) Fees not applicable to the installation of replacement equipment.

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**DENMARK TOWNSHIP
WASHINGTON COUNTY, MINNESOTA
Resolution No. 2014-01**

**RESOLUTION APPROVING A LOT LINE ADJUSTMENT FOR
PROPERTY LOCATED AT 9300 ST. CROIX TRAIL SOUTH**

WHEREAS, Frank J. Femling and Cynthia J. Femling, husband and wife (the “Applicants”) have applied to Denmark Township (“Town”) for a lot line adjustment;

WHEREAS, the application relates to two parcels of property Applicants own, the first of which is an approximately 53.38 acre parcel (PIN 21.027.20.13.0001) located at 9300 St. Croix Trail South, Hastings, MN 55033 (“Large Parcel”), and the second is an approximately 6.94 acre parcel (PIN 21.027.20.24.0002) located to the west of the Large Parcel (“Small Parcel”);

WHEREAS, the applicants propose to adjust the boundaries of the Large Lot so that it is reduced to a 5 acre parcel containing the existing home and shed, said parcel being identified as Parcel B on the map attached hereto as Exhibit A (“Parcel B”), and to combine the remainder of the Large Lot and the Small Lot into an approximately 55.30 acre parcel identified as Parcel A on the attached Exhibit A (“Parcel A”);

WHEREAS, the Large Parcel is located in the Agricultural (A-2) Zoning District and Small Parcel is located in the Agricultural Preserves (A-P) Zoning District as designated by the Denmark Township Development Code (“Ordinance”). Chapter Two, Part 2, Section 1.1 of the Ordinance indicates the allowed density in the A-P District is one (1) dwelling per 40 acres (1:40) and in the A-2 District it is two (2) dwellings per 40 acres (2:40). Applying these densities to the combined approximately 60.30 acres results in a total of two (2) density units, one (1) of which is used with the home currently located on the Large Parcel;

WHEREAS, lot line adjustments are allowed under Chapter Three, Section 4.1 of the Ordinance, provided the Applicants supply the required submittals, enter into a development agreement with the Town, and pay all of the costs the Town incurs related to processing and acting on the application; and

WHEREAS, the Town Board determines the proposed lot line adjustment is consistent with its Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the proposed lot line adjustment conditioned on Applicants’ compliance with all of the following:

1. No later than 60 days from the date of this Resolution, the Applicants must enter into a development agreement with the Town, which the Town will draft. Furthermore, the Applicants, their heirs, successors, and assigns, shall comply with the terms and conditions of the development agreement as well as all applicable laws, rules, and ordinances;
2. The Applicants shall be responsible for providing all legal descriptions and other information the Town Attorney may request to assist in preparing the development agreement;
3. The Applicants must combine the Small Parcel with the remainder of the Large Parcel into a single parcel (Parcel A) on the same deed with a single property identification number so the deed shows a single parcel containing approximately 55.30 acres. The deed shall be recorded in the office of the County Recorder within 120 days of the date of this Resolution and a copy of the recorded deed provided to the Town within seven days of recording.
4. The Applicants shall be responsible for reimbursing the Town for all costs incurred related to processing their application including, but not limited to, professional costs and recording costs;
5. The Applicants shall be responsible for developing, executing, and recording such transfer documents and deeds as may be required to properly transfer the property subject to the lot line adjustment. The Town will record the development agreement at the Applicants’ expense;

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6. As a result of this lot line adjustment, Parcel A will have a total of one (1) density units, which is currently unused, and Parcel B will have a total one (1) density, which is used. Once the portion of Parcel A currently identified as the Small Parcel is no longer enrolled in the Metropolitan Agricultural Preserves program and is rezoned, the Applicants may request the Town reevaluate the number of density units available on Parcel A. Any development on Parcel A must be in accordance with all applicable regulations; and
7. This lot line adjustment does not involve any changes in the agricultural preserve zoning for the portion of Parcel A that is currently the Small Parcel.

BE IT FURTHER RESOLVED, this approval of the requested lot line adjustment shall be rendered null and void, and no transfer of property between the parcels shall be allowed, if the Applicants fail to enter into a development agreement in a form acceptable to the Town, fail to fully reimburse the Town its costs related to this application, fail to comply with the provisions of the development agreement, or fail to comply with the other terms and conditions of this Resolution; and

BE IT FINALLY RESOLVED, the Town Board Chairperson and the Town Clerk-Treasurer are hereby authorized to enter into the development agreement for this lot line adjustment on behalf of the Town once it is in a form acceptable to the Town Attorney.

Adopted this 3rd day of February, 2014. **BY THE TOWN BOARD**

DENMARK TOWN BOARD MEETING MINUTES
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**DENMARK TOWNSHIP
WASHINGTON COUNTY, MINNESOTA
RESOLUTION NO. 2014-02**

**RESOLUTION APPROVING SUMMARY
LANGUAGE FOR PUBLICATION OF TWO ORDINANCES**

WHEREAS, on February 3, 2014 the Town Board of Denmark Township (“Town”) adopted “AN ORDINANCE AMENDING THE DENMARK DEVELOPMENT CODE”, Ordinance Number 2014-01, and adopted “AN ORDINANCE ADOPTING A FEE SCHEDULE FOR THE TOWN”, Ordinance Number 2014-02 (collectively the “Ordinances”);

WHEREAS, the ordinance amending the development code amends a number of sections of the code and the fee schedule ordinance adopts a new fee schedule for the Town to replace the existing schedule;

WHEREAS, Minnesota Statute, section 368.01, subdivision 21 allows the publication of a summary of an ordinance instead of publishing the entire ordinance; and

WHEREAS, the Town Board determines that publishing the full text of the Ordinances is not reasonably feasible and that publication of a summary is sufficient to clearly inform the public of the intent and effect of the Ordinance.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby determines to publish the following summary language, which is hereby approved, in lieu of publishing the full text of the Ordinances:

**DENMARK TOWNSHIP
WASHINGTON COUTY, MINNESOTA
AN ORDINANCE AMENDING THE DENMARK DEVELOPMENT CODE &
AN ORDINANCE ADOPTING A FEE SCHEDULE FOR THE TOWN**

The Town Board of Denmark Township adopted Ordinance No. 2014-01 amending various sections of its Development Code. The sections amended include those related to the zoning administrator’s authority, rear setback distances, requiring a certificate of compliance instead of an amended conditional use permit for certain minor equipment expansions or replacements on wireless communication towers, and expanding upon and clarifying the park dedication requirement for subdivisions. The Town Board also adopted Ordinance No. 2014-02 to adopt an updated fee schedule for the Town. The new schedule replaces the previous schedule. Copies of both ordinances are available on the Town’s website, the Washington County Law Library, the Dakota County Hastings Branch Library, and can be obtained by contacting the Town Clerk-Treasurer.

Becky Herman
Clerk-Treasurer

BE IT FINALLY RESOLVED, that the Town Clerk is hereby authorized and directed to:

- (1) Publish the above summary of the Ordinances once in the Town’s official newspapers;
- (2) Maintain a copy of the full Ordinances at the Town Hall;
- (3) Place a copy of the full Ordinances at the Dakota County Hastings Branch Public Library;
- (4) Place a copy of the full Ordinances at the Washington County Law Library;
- (5) Record a copy of the ordinance amending the development code with the County Recorder’s office; and
- (6) Place the Ordinances in the Town Ordinance Book within 20 days together with a copy of the affidavit of having published the approved summary language.

Adopted this 3rd day of February, 2014. **BY THE TOWN BOARD**

DENMARK TOWN BOARD MEETING MINUTES
February 3, 2014

**DENMARK TOWNSHIP
WASHINGTON COUNTY, MINNESOTA
Resolution No. 2014-03**

**RESOLUTION IN SUPPORT OF A COMPREHENSIVE
OMNIBUS TRANSPORTATION FINANCE BILL**

WHEREAS, well maintained and safe roads are essential to the economic health of the State by providing good paying jobs as well as a means of getting products to market, and access to housing, health care, educational facilities, recreational and other assets; and

WHEREAS, townships in Minnesota are responsible for maintaining approximately 56,000 miles of road and 6,000 bridges, representing approximately 40% of the total road miles in the Statewide system; and

WHEREAS, townships collectively spend over 50% of their cumulative budgets on road and bridge maintenance expenses; and

WHEREAS, property taxes represent the primary source of revenues for townships; and

WHEREAS, despite the best efforts of townships and other road authorities across the State, rural roads in Minnesota have recently been rated among the worst in the nation; and

WHEREAS, a recent review of the needs of State and local road authorities revealed a 20-year need in excess of \$50 billion; and

WHEREAS, for every year a transportation project is delayed due to inadequate funding, the cost of the project increases significantly; and

WHEREAS, bonding dollars are useful supplements to address particular projects, they do not provide a source of the ongoing new revenues needed to meet the growing transportation needs around the State; and

WHEREAS, the members of the Minnesota Association of Townships (MAT), a voluntary membership organization currently representing all but two of the State's nearly 1,800 townships, have long supported sustainable funding from the State to support road maintenance efforts, including periodic increases to the gas tax and other revenue sources; and

WHEREAS, gas tax revenues are constitutionally dedicated for road purposes through the Highway User Trust Fund (HUTF), and a portion of these funds are set aside for township road purposes, the only dedicated funding for roads towns receive; and

WHEREAS, townships recognize that transit options are important for many other communities in both metropolitan and rural areas of the State; and

WHEREAS, the best approach to funding both roads and transit needs is for the interested parties to work collaboratively towards equitable funding for both roads and transit; and

WHEREAS, a financing package that funds only roads or only transit, or that provides funding to some road authorities but not others, creates a divide that pits local units of government against each other and provides a disservice to the residents of the State;

NOW, THEREFORE, BE IT RESOLVED, that Denmark Township, Washington County, hereby encourages the 2014 Minnesota State Legislature to pass, and Governor Dayton sign into law, a comprehensive Omnibus Transportation Finance Bill that provides increased, dedicated and sustainable funding to equitably address the transportation and transit needs of Counties, Cities and Townships.

Adopted this 3rd day of February, 2014. **BY THE TOWN BOARD**