

## DENMARK TOWN BOARD MEETING MINUTES

August 3, 2015

**SUPERVISORS PRESENT:** Kathy Higgins, Joe Moore, Karen Herman and Jim Keller

**ABSENT:** John Kummer

**STAFF PRESENT:** Attorney Troy Gilchrist (Kennedy-Graven)

**CALL TO ORDER:** Meeting called to order @ 7:00 PM by Chair Higgins

**AGENDA APPROVAL:** K Higgins added Dual Jurisdiction and a Conditional Use Permit Application.

**Motion J Moore/2<sup>nd</sup> J Keller approval of agenda as submitted.** Voting Yes- J Moore, J Keller, K Herman, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

**CONSENT AGENDA APPROVAL:**

**Motion J Moore/2<sup>nd</sup> J Keller approval of consent agenda items which include 05/04/15 Board Minutes, Claims #10545-10560, EFT payments- PERA 339293, MN Tax Deposit 0413665152, Federal Tax Deposit 52099853, payroll ending 08/01/2015 and financial reports.** Voting Yes- J Moore, J Keller, K Herman, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

**HEARING DECISIONS/ZONING ACTIONS:**

**Afton Apple Amended Conditional Use Permit 11421 90<sup>th</sup> Street South**

Frank Femling present. Femlings submitted an application for an amendment to their Conditional Use Permit, to allow for an addition onto the existing building. At its 07/20/15 Planning Commission Meeting, the Planning Commission recommended forwarding the application to the Board with conditional approval of the request. Femlings are now considering changing the submitted plans, to further expand the kitchen area and possibly construct an additional building for the kitchen. At this time, the applicants are requesting a 3 month extension of the current request, for additional time to consider whether to continue with the current request or to revise the plans and withdraw the current request.

**Motion J Moore/2<sup>nd</sup> J Keller to extend the Amended Conditional Use Permit to November 2, 2015 to allow the Applicants additional time to consider whether to revise the plans and withdraw the current request.**

**Voting Yes- J Moore, J Keller, K Herman, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.**

**Erin Glen 6680 St Croix Trail South- Major Subdivision**

Due to the large amount of outdated/outstanding information which was requested by the Planner, Engineer, Attorney and Planning Commission, the Planning Commission tabled any recommendation on the application and continued the Public Hearing to September 21, 2015.

**PUBLIC COMMENT:** None

**BUSINESS ITEMS:**

**Washington County Library Survey:** Washington County Commissioner Karla Bigham has requested that the Board provide feedback by completing the questionnaire for Local Official in Washington County.

- 1) Board does not believe there are unmet needs for library services in the community. Consensus that electronic books will be used more in the upcoming years, rather than needing additional library buildings.
- 2) Library locations are in close proximity to Denmark.
- 3) Increase number of computer work stations. Expand library hours.
- 4) No property tax increase for enhanced or increased library services.
- 5) Future services may increase with use of electronic material use.

Board consensus not necessary for County representative to meet with the Denmark Board.

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**Washington County Electronic Funds Transfer:** Washington County will no longer keep bank information on site due to security reasons, so they are requesting the Town enroll in their new direct deposit program. Currently the Town receives Tax Settlements and fines via EFT. **Motion J Moore/2<sup>nd</sup> K Herman to authorize clerk to enroll into Washington County's electronic fund transfer program for receipt of payments from them.** Voting Yes- J Moore, J Keller, K Herman, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

**ISD200 November 3, 2015 Election:** ISD 200 School Board has unanimously voted to change the Polling Location for the school elections from the Denmark Town Hall to a location within the City of Hastings.

**Schedule Budget Workshop:** Budget workshop is tentatively scheduled for Wednesday, August 19<sup>th</sup> @ 5PM. Clerk will send out confirmation to Board Members.

**Planning Services:** WSB Planner, who has been on leave, will not be returning to WSB. Formal letter to Town from WSB containing details will be sent. Town also received a request from an applicant who expressed concern about Planning charges and requested review/additional detail on billing. Charges will be reviewed.

**Solar Energy Systems:** Town received a request regarding a possible text amendment to the Town's ordinance regarding solar systems.

**LEGAL UPDATES:**

Continue work on zoning issues, dog ordinance, and resolution for transfer of funds.

7:55 PM **Motion J Moore/2<sup>nd</sup> K Herman to adjourn.** Voting Yes- J Moore, K Herman, J Keller, K Higgins. Voting No- None. Abstaining- None. Motion Carried 4-0-0.

Becky Herman  
Denmark Township Clerk/Treasurer

Denmark Township Chair