

**DENMARK TOWNSHIP  
WASHINGTON COUNTY, MINNESOTA  
Resolution No. 2020-\_\_\_\_\_**

**RESOLUTION AGREEING TO ACCEPT AN ALLOCATION OF GRANT FUNDS  
FROM WASHINGTON COUNTY UNDER THE CARES ACT GRANT PROGRAM  
ADMINISTERED BY THE OFFICE OF THE SECRETARY OF STATE**

**WHEREAS**, the COVID-19 Pandemic requires additional efforts to make the election process safe, sanitary and effective;

**WHEREAS**, the Office of the Minnesota Secretary of State (“OSS”) is currently soliciting grant applications from counties for grants pursuant to Laws 2020, Chapter 77, section 4 and the federal CARES Act;

**WHEREAS**, grants will be provided to each county pursuant to a formula set forth in the grant application provided by the OSS;

**WHEREAS**, the funds provided by the OSS are provided for the purpose of the uses set forth in the federal CARES Act and as further restricted by Laws 2020, chapter 77, section 4, subdivision 4;

**WHEREAS**, those purposes are primarily for the protection of persons involved with the election process including voters, as well as certain other purchases set forth in law;

**WHEREAS**, Washington County (“County”) is working with the municipalities within the County to determine a fair, equitable, and mutually agreeable allocation of the funds within the County and between municipalities for the funds to be distributed pursuant to the OSS identified default allocation formula as determined by the Secretary;

**WHEREAS**, Laws 2020, Chapter 77, section 4 requires a 20% match for the grant;

**WHEREAS**, the County administers the absentee voting process for all municipalities and incurs substantial costs associated with this commitment, and

**WHEREAS**, additional County costs for absentee balloting due to COVID-19 will be between \$330,000 and \$400,000 for the 2020 State Primary and General elections; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of Denmark Township (“Town”) as follow:

1. The Town agrees to the allocation of funds in the maximum amount of \$976.14 (“Grant Funds”) for use in accordance with the requirements of the grant program.
2. The Town hereby appropriates the required match amount of 20% of the Grant Funds, as set forth in the grant application, for the portion of Grant Funds actually used by the Town.
3. In the event all of the Grant Funds indicated above are not spent by the Town, the remaining portion of Grant Funds shall be made available to the County to claim for costs associated with the absentee ballot process.
4. The Town Clerk-Treasurer is hereby authorized to submit the required expenditure report to the County as a claim for reimbursement up to the maximum Grant Funds amount listed above and to take all such other actions as may be needed to secure the Grant Funds for the Town.

Adopted this 3<sup>rd</sup> day of August 2020.

**BY THE TOWN BOARD**

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Kathleen A. Higgins, Chairperson

Attest: \_\_\_\_\_  
Becky Herman, Clerk-Treasurer